Financial Report for fiscal 2012

# Hunger Free World,

a specified non-profit corporation

O Japan

O Bangladesh

O Bangladesh

O Bangladesh

O Uganda



[Unit: 1,000]

|  | Budget  | Actual  |
|--|---------|---------|
| I Ordinary revenues                        |         |         |
| 1. Membership fees received                | 22,000  | 20,819  |
| 2. Contributions received                  | 190,000 | 179,889 |
| 3. Grants in aid received                  | 2,500   | 1,094   |
| 4. Other revenues                          | 500     | 820     |
| Total ordinary revenues                    | 215,000 | 202,622 |
| II Ordinary expenses  1. Business expenses |         |         |
| (1) Personnel expenses                     |         |         |
| Salaries                                   | 54,220  | 39,482  |
| Statutory welfare                          | · ·     |         |
| · · · · · · · · · · · · · · · · · · ·      | 6,700   | 6,058   |
| Welfare                                    | 950     |         |
| Total personnel expenses                   | 61,870  | 46,287  |
| (2) Other expenses                         |         |         |
| Operating expenses for affiliate offices   | 14,120  | 9,598   |
| Project expenses for affiliate offices     | 42,450  | 45,355  |
| Printing and binding                       | 18,930  | 18,996  |
| Communication and delivery                 | 15,500  | 13,942  |
| Travel                                     | 4,080   | 4,628   |
| Rent                                       | 6,250   | 5,633   |
| Utilities                                  | 230     | 253     |
| Fees                                       | 12,620  | 11,650  |

| *Actual expenses for "Training" is divided into "Project expenses for affiliate offices" |
|--|
| in "1 Business expense" and "Training" in "2 Administration expenses"                    |

100

130

1,510

5,990

210

360

250

122,730

184,600

1,290

123

106

338

212

207

2,653

114,984

161,271

0\*

Supplies

Books and Subscription

Total other expenses

Total business expenses

Lease

Meeting

Training

Depreciation

Miscellaneous

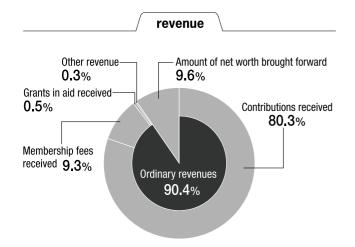
Dues

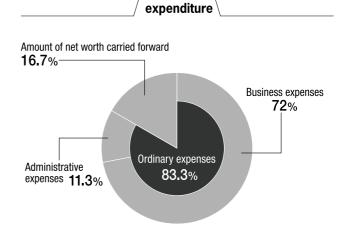
|  | -       |         |
|--|---------|---------|
| 2. Administration expenses                           |         |         |
| (1) Personnel expenses                               |         |         |
| Salaries   | 17,390  | 14,140  |
| Statutory welfare                                    | 1,330   | 1,634   |
| Welfare  | 120     | 100     |
| Total personnel expenses                             | 18,840  | 15,874  |
| (2) Other expenses                                   |         |         |
| Operating expense for affiliate offices              | 1,570   | 1,066   |
| Communication and delivery                           | 330     | 151     |
| Travel   | 380     | 2,587   |
| Rent   | 1,430   | 1,779   |
| Utilities  | 50      | 77      |
| Fees   | 230     | 201     |
| Supplies   | 370     | 315     |
| Lease  | 30      | 39      |
| Books and Subscription                               |         | 5       |
| Audit fees, etc.                                     | 1,260   | 1,260   |
| Meeting  | 240     | 120     |
| Training   |         | 1,324   |
| Dues   | 130     | 106     |
| Depreciation   | 80      | 367     |
| Miscellaneous  | 60      | 116     |
| Total other expenses                                 | 6,160   | 9,513   |
| Total administration expenses                        | 25,000  | 25,387  |
| Total ordinary expenses                              | 209,600 | 186,658 |
| Surplus/(deficits) of ordinary revenues and expenses | 5,400   | 15,964  |
|  |         |         |

# III Extraordinary revenues Total extraordinary revenues 0 0

#### IV Extraordinary expenses

| Total extraordinary expenses          | 0      | 0      |
|---------------------------------------|--------|--------|
| Net surplus/(deficits) for the period | 5,400  | 15,964 |
| Amount of net worth brought forward   | 18,044 | 21,408 |
| Amount of net worth carried forward   | 23,444 | 37,372 |





Balance Sheet

As of March 31, 2013

[Unit: 1,000]

| sset                            |        |
|---------------------------------|--------|
| 1. Current assets               |        |
| Cash and bank accounts          | 20,588 |
| Advances                        | 236    |
| Other receivable                | 14,396 |
| Total current assets            | 35,220 |
|                                 |        |
| 2. Fixed assets                 |        |
| (1) Tangible fixed assets       |        |
| Furniture and Fixture           | 463    |
| Vehicle                         | 5,416  |
| Equipment                       | 75     |
| One-time depreciation assets    | 95     |
| (2) Intangible assets           |        |
| Long-term prepaid expense       | 269    |
| (3) Investment and other assets |        |
| Fixed deposit paid              | 1,998  |
| Total fixed assets              | 8,316  |
| Total assets                    | 43,536 |

| Debt                      |       |
|---------------------------|-------|
| 1. Current liabilities    |       |
| Other accounts payable    | 5,736 |
| Deposits received         | 428   |
| Total current liabilities | 6,164 |
| 2. Fixed liabilities      |       |
|                           | 0     |
| Total fixed liabilities   | 0     |
| Total liabilities         | 6,164 |
|                           |       |

| Net worth                                     |        |
|---|--------|
| Net worth brought forward                     | 21,408 |
| Surplus/(deficit) of net worth for the period | 15,964 |
| Total net worth                               | 37,372 |
| Total liabilities and net worth               | 43,536 |

# Notes to financial statement

#### 1. Significant accounting policies

The financial statement has been prepared inconformity with Accounting Standards for NOPs (established by Accounting Standards Board for NPOs on July 20, 2010 and partially revised onNovember 20, 2011).

- (1) Depreciation method for fixed assets
- (2) Accounting for the consumption tax and other taxes

  The consumption taxes are accounted for using the tax-included method as the taxes are exempted.

## 2. Breakdown of business expenses

Refer to the next page

### 3. Breakdown of increase and decrease in fixed assets

[Unit: 1,000]

| Item                         | Acquisition<br>cost at the<br>beginning period | Acquisition | Disposal | Acquisition<br>cost at the<br>ending period | Accumulated depreciation | Book value<br>at the<br>ending period |
|------------------------------|--|-------------|----------|---|--------------------------|---------------------------------------|
| Tangible fixed assets        |  |             |          | Ì   |                          |                                       |
| Furniture and Fixture        | 965  |             |          | 965   | 502                      | 463                                   |
| Vehicle (overseas)           |  | 7,973       |          | 7,973                                       | 2,557                    | 5,416                                 |
| Equipment                    | 1,696  |             |          | 1,696                                       | 1,621                    | 75                                    |
| One-time depreciation assets | 285  |             |          | 285   | 190                      | 95                                    |
| Total                        | 2,946  | 7,973       | 0        | 10,919                                      | 4,870                    | 6,049                                 |
| Long-term prepaid expense    | 538  |             |          | 538   | 269                      | 269                                   |
| Fixed deposit paid           | 1,998  |             |          | 1,998                                       |                          | 1,998                                 |
| Total                        | 5,482  | 7,973       | 0        | 13,455                                      | 5,139                    | 8,316                                 |

# **Breakdown of Business Expenses**

[Unit: 1,000]

| Item                                     | Development<br>project | Awareness-rising |          | Advocacy |          | Youth development |          | Public    | Funding | Total   |
|--|------------------------|------------------|----------|----------|----------|-------------------|----------|-----------|---------|---------|
|  | Overseas               | Overseas         | Domestic | Overseas | Domestic | Overseas          | Domestic | relations | runung  | iotai   |
| (1) Personnel expenses                   |                        |                  |          |          |          |                   |          |           |         |         |
| Salaries                                 | 12,630                 | 1,820            | 3,095    | 1,820    | 3,755    | 1,819             | 3,134    | 3,856     | 7,553   | 39,482  |
| Statutory welfare                        | 1,720                  | 270              | 414      | 270      | 312      | 270               | 338      | 504       | 1,960   | 6,058   |
| Welfare                                  | 286                    | 132              | 8        | 132      | 6        | 132               | 6        | 9         | 36      | 747     |
| Total personnel expenses                 | 14,636                 | 2,222            | 3,517    | 2,222    | 4,073    | 2,221             | 3,478    | 4,369     | 9,549   | 46,287  |
| (2) Other expenses                       |                        |                  |          |          |          |                   |          |           |         |         |
| Operation expenses for affiliate offices | 3,839                  | 1,920            | 0        | 1,920    | 0        | 1,919             | 0        | 0         | 0       | 9,598   |
| Project expenses for affiliate offices   | 35,101                 | 8,551            | 0        | 296      | 0        | 1,407             | 0        | 0         | 0       | 45,355  |
| Printing and binding                     | 0                      | 0                | 156      | 0        | 0        | 0                 | 0        | 546       | 18,294  | 18,996  |
| Communication and delivery               | 175                    | 0                | 71       | 0        | 25       | 9                 | 36       | 126       | 13,500  | 13,942  |
| Travel                                   | 2,454                  | 0                | 548      | 0        | 78       | 0                 | 218      | 80        | 1,250   | 4,628   |
| Rent                                     | 1,408                  | 0                | 497      | 0        | 378      | 148               | 252      | 600       | 2,350   | 5,633   |
| Utilities                                | 61                     | 0                | 31       | 0        | 16       | 6                 | 11       | 26        | 102     | 253     |
| Fees                                     | 58                     | 0                | 35       | 0        | 0        | 0                 | 1        | 3         | 11,553  | 11,650  |
| Supplies                                 | 334                    | 0                | 104      | 0        | 69       | 27                | 53       | 110       | 593     | 1,290   |
| Lease                                    | 31                     | 0                | 11       | 0        | 8        | 3                 | 6        | 13        | 51      | 123     |
| Books and subscription                   | 2                      | 0                | 95       | 0        | 9        | 0                 | 0        | 0         | 0       | 106     |
| Meeting                                  | 10                     | 0                | 37       | 0        | 5        | 0                 | 87       | 2         | 197     | 338     |
| Dues                                     | 0                      | 0                | 200      | 0        | 0        | 0                 | 0        | 0         | 12      | 212     |
| Depreciation                             | 1,008                  | 460              | 31       | 460      | 24       | 460               | 25       | 38        | 147     | 2,653   |
| Miscellaneous (incl. PR)                 | 76                     | 0                | 19       | 0        | 5        | 0                 | 3        | 0         | 104     | 207     |
| Total other expenses                     | 44,557                 | 10,931           | 1,835    | 2,676    | 617      | 3,979             | 692      | 1,544     | 48,153  | 114,984 |
| Total                                    | 59,193                 | 13,153           | 5,352    | 4,898    | 4,690    | 6,200             | 4,170    | 5,913     | 57,702  | 161,271 |

# **Audit Report for Fiscal Year 2012**

I acknowledge that Financial Report for fiscal year 2012 of Hunger Free World, a Non-Profit Corporation, is correct and appropriate as a result of the audit.

YAZAKI Mei, Auditor Jun 7,2013

UEJIMA Eiichi, Auditor L 吳 食 意





Chairperson of the Board SAITO Keiichiro, President, Juwa Fudosan, Co., Ltd. Vice-Chairperson HOSHINO Naoshi, President, Marushin Fudosan, Co., Ltd.

Directors INUSHIMA Yukari, Senior managing director, Inouegiken Co., Ltd.

SEKIGUCHI Kazutaka, Staff, Hachioji city office HARADA Mariko, Project Coordinator, Think the Earth

YAMAMOTO Noriko, Board member of Nonprofit Corporation Partnership for Democratic Governance

YONEYAMA Toshihiro, Executive director, Live with Friends on the Earth

WATANABE Kiyotaka, Executive director, Hunger Free World

Auditor UEJIMA Eiichi, CPA, Director, Uejima Sogo Keiei Jimusho, Co., Ltd

YAZAKI Mei, CPA, Yazaki Accounting office

(Positions are listed in Japanese alphabetical order)

#### O hunger free world Creating a Hunger Free World

**Executives** 

Annual Report FY2012 edition Published 4st July 2013 Publisher: SAITO Keiichiro, Chairperson, Hunger Free World, a Specified Non-Profit Corporation Editors: KASUTANI Tomoko, TANAKA Rika, KONO Ayako, TATEYAMA Seiichi(volunteer staff) English Translators (volunteer staff): SAKATA Naoko English proofreaders: NAGAO Hisashi Published by: Hunger Free World, a Specified Non-Profit Corporation

Yamasho Building,8th Floor,4-8-13,lidabashi,Chiyoda-ku,Tokyo 102-0072,Japan

TEL: +81-3-3261-4700 FAX: +81-3-3261-4701 Officehours: 10:00-21:00 (weekdays) 10:00-18:00 (Saturdays) E-MAIL: info@hungerfree.net URL http://www.hungerfree.net/

Bank account for donations: Ordinary account, 1053953, Jimbocho Branchoffice, Bank of Tokyo-Mitsubishi UFJ Postal transfer account: 00130-6-192373 Account name (both bank and postal office): Hunger Free World \*Copying or reproducing this publication in part or whole without explicit permission is strictly prohibited.